



Personal Use of Mobile Electronic Devices

The Education Department of Western Australia's Student Mobile Phones in Public Schools Policy came into effect as of February 3, 2020.

Implementation of this policy is reflected within this document. The rules regarding the use of mobile electronic devices at Banksia Park Primary School are in keeping with the code of conduct and departmental policy.

<p>Mobile Phones</p>	<p>Mobile electronic devices include a range of devices such as smartphones, smart watches, tablets and laptops.</p> <p>It is understood that for communication and safety reasons, students may wish to have a mobile phone with them while travelling to and from school.</p> <p>Once entering the school grounds, students must ensure that their phones/devices are switched off or placed in aeroplane mode. Students can choose to hand in to the office for safe keeping. Phones should be collected at the end of each day.</p> <p>The prohibition of the use of mobile phones applies to all students from the time they arrive to the conclusion of the school day (<i>off and away all day</i>) unless the student has been granted an exemption.</p> <p>This also applies to all school organised incursions, excursions, events and camps.</p>
<p>Safekeeping</p>	<p>The school does not accept any responsibility for the safekeeping of devices unless they are handed in to the school office.</p> <p>Students can hand in devices to office staff at the start of the day for safekeeping. They will be locked away until the end of the day when they can be collected after the school siren.</p> <p>Students are advised to NOT keep phones/devices in school bags.</p>
<p>Exceptions</p>	<p>Under certain circumstances an exemption may be applied including:</p> <ul style="list-style-type: none"> • to monitor a health condition as part of a school approved documented health care plan • for a particular educational purpose under the direct instruction of a teacher • with permission of a teacher for a specified purpose. <p>Any application for exemption should be made to the school administration.</p>



Consequences	<p>First time – the student will be reminded of the school rules and instructed to activate “aeroplane” mode on their phone/device. They will be offered to take the phone/devices to the front office for safe keeping. Parents may be contacted.</p>
	<p>Second time - the student will be reminded of the school rules the student will be instructed to activate “aeroplane” mode on their phone/device and the mobile phone/device <u>will be kept by administration staff</u> for collection by the student at the end of the day. Parents will be contacted.</p>
	<p>Third time – the student will be reminded of the school rules and will be instructed to activate “aeroplane” mode on their phone/device. The mobile phone/device will again be kept by administration staff with parents required to collect the phone/device from school and meet with the admin team.</p> <p>Student will be required to hand in their device each day to the school office for safekeeping.</p>
Serious Breach	<p>Ongoing breaches of Department of Education Policy or Serious misuse where the breach is of a serious nature, affecting other students or staff members, parents will be contacted, and the school Behaviour Management Policy applied.</p> <p>A directive prohibiting the student from bringing the device to school may be issued. Other consequences may be applied at the discretion of the school administration.</p>
Liability	<p>Parents/carers and students are reminded that no liability is accepted by the school in the event of loss, theft or damage of any electronic device.</p>